2008 Keck Annual Research Conference Call for Abstracts

How to Submit
Please send your abstract, in the format requested below, to Karen Ethun (kethun@rice.edu) no later than end of day on Friday, September 12, 2008. Abstracts will be published EXACTLY as received; please be sure to follow the formatting instructions. It is critical that your abstract is received correctly and on-time so that abstracts may be evaluated for session grouping, and abstracts can be included in the conference abstract guide. All members of the community are encouraged to submit abstracts; trainees funded by training grants administered by the Keck Center are reminded that participation in the poster session is a mandatory requirement of each training program.

Instructions for Preparing Abstracts
1. The allotted space for an abstract is one page: effective space 17 cm (width) x 23 cm (height).
2. Please write your abstract following guidelines shown in the sample abstract. When you complete the abstract, save it in the name of the presenting author. (ie. John_Smith_abstract.doc)
3. Abstracts should be submitted in Word or text format.
4. Confirmation of receipt of abstract will be sent to the presenting author by e-mail.

Submissions Deadline: September 12, 2008

SAMPLE ABSTRACT

Title: Please Capitalize the First Letter of Each Word of the Title and Flush to the Left Margin, in Bold Letters. Start the Author’s Name after Leaving on Line Space.

Ito J¹, Abcdefg H¹, Ijklmn OP² (Authors’ names should start with their surnames, each followed by the first initial and middle initial. The presenting author’s name should be underlined.)

1. Department of Otolaryngology, Graduate School of Medicine, Kyoto University, Kyoto, Japan
2. Department of Neurology, Kyoto Red Cross Hospital, Kyoto Japan

Corresponding author: (There should be one full address for correspondence.)
Ito J, Dept. of Otolaryngology, Graduate School of Medicine, Kyoto University
54 Shogoin Kawahara-cho, Sakyoku, Kyoto 606-8507, Japan, E-mail: abc@xyz.ac.jp

- The body of abstract is limited to approx. 600 words and should contain a statement of the study’s objectives, methods, results, and conclusions.
- The text should be in English, typed with single line spacing, using 11pt. Times, Times New Roman, or Symbol font for α, β, μ, etc.
- Paragraph: Indent the text, setting a tab to a 5 character indent at the beginning of each new paragraph, except the first. Do not leave any space between paragraphs.
- Black and white tables, illustrations and photographs may be digitized and pasted within the space.
- Underlining/Italic type may be used to stress words or phrases.
- Funding sources, particularly training grants should be acknowledged at the end of the abstract. This will not count toward the 600 word limit. For example, This work was supported by a training fellowship from the Pharmacoinformatics Training Program of the Keck Center of the Gulf Coast Consortia (NIH Grant No. 5 T90 DK070109 and 5 R90 DK071505). If you are unsure about the proper acknowledgement for your training grant, please contact your program administrator.